

## SEWARD MEMORIAL LIBRARY BOARD MEETING

Wednesday, February 5, 2020 8AM

Board Members Present: Bob Dahms, Juanita Hill, Nancy Lamberty and Jerry Pfabe.  
Absent: Stephanie Croston and Jessica Kolterman, Councilman.  
Also: Becky Baker, Library Director.

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, Seward Municipal Building, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### **1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY**

The meeting was called to order at 8:05 a.m. by Chairman Juanita Hill, who highlighted the availability of the Open Meetings Act.

### **2. LIBRARIAN'S REPORT**

**A. Programs:** The spring session of programs began last week and will run for 10 weeks. Five story time sessions and five after school programs take place, in addition to a new weekly Pre-3 session that begins this week.

The Saturday line and hula dancing is going very well. Programs coming up include Dave and Joanne Neeley speaking about living in two countries on February 9, Dawn Navis speaking about helping at an orphanage and other experiences she had in Africa on February 23, and Jerry Pfabe talking about murders in Seward County from the 1920s through the 1940s on March 8.

National Library Week planning is also underway by staff, as is summer 2020.

This month's book group choices:

Midday Mysteries: *Love Lies Bleeding* by Susan Wittig Albert  
Best of NYT: *Beartown* by Fredrik Backman  
Random Reads: *At First Sight* by Nicholas Sparks  
The Library sent out 169 *Leading to Reading* cards last month.

**B. Operations:** Building Report: A truck driven by a contract driver for the USPS hit the same brace on the library building as was hit before. So far it looks like only cosmetic damage was done, but the investigation continues for now.

**C. Statistics:** Circulation from Seward's in-house collection for last month is up 337 from the previous month and up 17 from last year. Circulation for this collection for the previous 12 months now totals 85,987.

OverDrive checkouts total 1,244 by Seward patrons (from all collections) and 1,325 by patrons of other libraries (from Seward's collection) last month.

Seward's in-house collection now stands at 55,766 items.

Attendance for last month is up 220 from the previous month and up 256 from last year.

Computer use was down 21 from last month and up 23 from last year. Wireless count for last month was 3,356 which is down 1,545 from last year and down 322 from last month.

### **3. ANNUAL REPORT – Review and approve**

Baker presented the annual report to the Board. This will be presented to the City Council on February 18. After reviewing the report, Lamberty made a motion and Pfabe seconded to approve it as presented. Voting aye: Dahms Hill, Lamberty and Pfabe. Voting nay: None. Absent and not voting: Croston. Motion carried.

### **4. CIRCULATION POLICY – Consideration of changing to be a fine-free library and any needed Board action to update the current policy**

Dahms made a motion to approve the circulation policy as amended dropping fines for most materials and billing patrons for overdue items seven days after their final due date, to begin March 1. Lamberty seconded the motion. Voting aye: Dahms Hill, Lamberty and Pfabe. Voting nay: None. Absent and not voting: Croston. Motion carried.

### **5. CONSENT ITEMS**

Lamberty moved and Dahms seconded that consent items a, b, & c be approved. Voting aye: Dahms Hill, Lamberty and Pfabe. Voting nay: None. Absent and not voting: Croston. Motion carried.

Meeting adjourned at 8:40 AM.

Respectfully submitted,  
Jerry Pfabe, acting Secretary