

JOB TITLE: GOLF COURSE GROUNDS SUPERINTENDENT (Salaried - Exempt)

ACCOUNTABILITY: Under the direction of the Public Properties Director

JOB SUMMARY: Responsible for the maintenance, repair and construction of the nine-hole municipal golf course grounds and amenities.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Supervises and participates in the daily maintenance of the golf course grounds and equipment; plans, schedules and directs projects to minimize impact on the golfing public; supervises and organizes daily activities of seasonal part-time personnel (prioritizes and assigns daily tasks and coordinates crews and equipment); conducts daily inspection of the turf and soil conditions (plants, trims, mows, waters, fertilizes, applies disease control); ensures proper and safe use of chemicals and pesticides; maintains irrigation system (determines frequency, amount and timing); plans, implements, and maintains tree and ornamental plantings (plants, trims, waters, cuts, fertilizes and sprays); maintains cart path; assists Golf Shop Manager on special events and golf tournaments; performs personnel evaluations and assists in employee recruitment, hiring, training and discipline; requisitions materials, equipment and supplies; maintains inventory; establishes and encourages safe work practices; assists in annual budget preparation and monitors revenues and expenses to ensure budget compliance; conducts basic facility maintenance and janitorial work; regular and reliable attendance; other duties as assigned.

ADDITIONAL DUTIES AND RESPONSIBILITIES: Addresses citizen and player inquiries and feedback; resolves conflict; prepares reports and maintains records; assists Public Properties Department and other departments; attends meetings and seminars.

KNOWLEDGE, SKILLS AND ABILITIES: Good oral and written communication skills to effectively communicate on a daily basis with the public, employees, volunteers, City Officials, and other city departments; high degree of organization skills; works independently and as part of a team; knowledge of: the game of golf, the impact of course conditions, and the needs of the playing public; course management best practice (landscaping, turf grass maintenance, irrigation systems, pest and disease control, horticulture practices, fertilizer and chemical application, top dressing, mowing, course layout) to meet PGA standards; basic mathematical skills; basic computer skills, (specifically, MS Office); ability to: analyze soil and grass; devise formulas to improve turf conditions; operate small hand and power tools, mowers, equipment and motor vehicles; work indoors and outdoors year-round; work in exposure to dust, noise and hazards; sit, stand, walk, bend, stoop, kneel, crouch, crawl, climb, dig, scoop, rake, reach, finger and handle objects; focus and maintain close, distance and peripheral vision with depth perception; work from a ladder at heights greater than 4 feet and a lift in excess of 20 feet; lift up to 50 pounds; independently maneuver on rough and irregular terrain; work varying schedule, including early mornings, evenings, weekends and holidays; available for call-out on short notice due to weather conditions or emergencies.

TRAINING AND EXPERIENCE: Graduation from high school or equivalent; possess a valid driver's license; Nebraska Certified Pesticide Applicators license or ability to obtain within six (6) months of hire. Prefer: Associate or Bachelor's degree in horticultural science or related field; three (3) years of progressively responsible experience in greenskeeping, landscaping or general grounds maintenance, golf course management or maintenance; golf course superintendent certification

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